

MET BOARD OF TRUSTEES
Future Leader Initial NCTM Annual Meeting Attendance Award

Applicants are encouraged to use *subheads (bold and italicized)* in writing the proposal that correspond to the Proposal Description.

	Max points	Score
A. Proposal Description		
1. Provides strong <i>rationale</i> for need and leadership impact	5	
2. Describes <i>demographics</i> of the school	3	
3. Describes plan for how conference activities will be shared	3	
4. Describes <i>lesson taught</i> (learning goal, outline and outcomes)	5	
5. Describes <i>lesson changes</i> (what and why)	5	
6. Describes anticipated <i>impact</i> on teaching, professional development, and student learning	5	
B. Budget		
1. Includes an itemized and realistic budget in line-item table format. Items must be described in the narrative.	3	
C. Background and Experience		
Education, teaching experience, and professional activities show potential for success of proposal	5	
D. Letter of Support		
Principal's letter confirms the applicant's teaching status, demonstrates strong support for the proposal and the applicant's ability to accomplish it, and confirms approval for release time	3	
Total Score	37	